

St. Peter's R.C. Primary School

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Growing together in Christ.

"We are a Catholic School. Our special purpose is to live, learn and work together in the presence of Christ."

Policy on charging for and remissions for school activities

The Governors of St. Peter's R.C. Primary School believes that all our pupils should have an equal opportunity to benefit from school activities and visits (curricular and extra curricular) independent of their parents' financial means. This charging and remissions policy describes how we will do our best to ensure a good range of visits and activities are offered and, at the same time, try to minimise the financial barriers which may prevent some pupils taking full advantage of the opportunities.

The 1996 Education Act requires all schools to have a policy on charging and remissions for school activities, which will be kept under regular review. The review date for this policy is recorded at the end of the document.

1. The policy identifies activities for which:

- charges will not be made.
- charges will be made

2. Voluntary contributions

Separately from the matter of charging, schools may always seek voluntary contributions in order to offer a wide variety of experiences to pupils. All requests for voluntary contributions will emphasise their voluntary nature. Pupils of parents who do not make such contributions will be treated no differently from those who have.

The Law says:

If the activity cannot be funded without voluntary contributions the parents will be notified of this from the outset.

No child will be excluded from an activity because parents are unable to pay.

If insufficient contributions are raised, the trip or activity may have to be cancelled.

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3. Activities when Voluntary contributions are requested may be

a) When organising school trips or visits which enrich the curriculum and educational experience of the children, the school invites parents to contribute to the cost of entrance and transport. The contribution will not exceed the actual cost.

b) Salford Building fund, this is an agreed amount to aid the Diocese in supporting the up keep of Catholic Schools

4. No charges will be made for

a) Education provided during school hours is free. We do not charge for any part of the National Curriculum.

5. Activities for which charges may be made

a) activities outside school hours

Charges may be made for non-residential activities which take place outside school hours i.e. sports tuition by an outside agency

b) residential activities

For residential trips deemed to take place during school time no charges may be made for any part of the trip other than for the board and lodging and transport costs of that trip.

c) Damage/Loss of Property

A charge may be made in respect of wilful damage, loss of school property (i.e. reading books). The charge will not exceed the actual cost of repair/replacement

It is the policy of the Governors of St. Peter's R.C. Primary School that charges will (or may) be made as indicated below. Parental agreement will be obtained before a charge is made.

Activities which can be charged for are regarded as 'optional extras'. Charges will not exceed the actual cost (per pupil) of provision

Activity or thing which will or may be charged for	Notes
<p>Charges may be made for any materials, books, instruments, or equipment, where a parent wishes their child to own them;</p> <p>Parents may also be asked to provide ingredients for their child to support a lesson where the child takes the end product home</p> <p>Parents may be charged for extra revision books</p>	<p>Eg. A clay model – a charge to cover the cost of the clay. School Photographs,</p> <p>EG. Food for sandwich making</p> <p>Year 6 SATS revisions</p>
<p>A contribution to the cost will be made for music tuition</p>	<p>The cost, or a proportion of the costs, for teaching staff employed to provide tuition in playing a musical instrument, where the tuition is an optional extra for an individual pupil or groups of pupils</p>
<p>A contribution towards the full cost will be made for before/after school activities that are optional extras.</p>	<p>The cost, or a proportion of the costs, for specialist staff employed to provide after school activities i.e. Martial Arts, after school sports clubs, breakfast club, where the tuition is an optional extra for an individual pupil or group of pupils.</p>
<p>Charges will be made for the board and lodging component of residential trips</p>	<p>The charge will not exceed the actual cost</p>

6. Additional considerations

The governing body recognises its responsibility to ensure that the offer of activities and educational visits does not place an unnecessary burden on family finances. To this end we will try to adhere to the following guidelines:

- Where possible we shall publish a list of visits at the beginning of the school year so that parents can plan ahead
- There is an opportunity for parents to pay in instalments

- We acknowledge that offering opportunities on a 'first pay, first served' basis discriminates against pupils from families on lower incomes and this method will only be used if there is a restriction on places available.